To view and install fonts in Windows 10, follow the steps below.

- 1. Click the font you want to download on the Internal Marketing Resource
- 2. Open your downloads folder and locate the recently downloaded font file
- 3. Double click to open the Windows font preview pop up box
- 4. On the Windows Font Viewer, you'll see the font details and its preview. To install the font, click the Install button at the top of the window.
- 5. The font installation should complete quickly, and there will be no confirmation messages.
- 6. Your font will be ready to use throughout your desktop

To view and install fonts in Mac, follow the steps below

- 1. Click the font you want to download on the Internal Marketing Resource
- 2. Open your downloads folder and locate the recently downloaded font file
- 3. Click to open the font preview pop up box
- 4. On the Font Viewer, you'll see the font details and its preview. To install the font, click the Install button
- 5. The font installation should complete quickly, and there will be no confirmation messages.
- 6. Your font will be ready to use throughout your desktop